



Bid Bulletin No. 1
18 January 2024

Alternative Mode of Procurement (AMP) – Small Value Procurement
AMP No. 24-004-2

Supply and Delivery of Wrapping Paper for the Procurement Service

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Request for Proposal issued for this project, considering the issues raised and clarifications made by prospective bidder/s during the **Pre-Proposal Conference** held on **18 January 2024** likewise, respond to bidder’s written queries received with the prescriptive period for filing.

I. A. AMENDMENTS/INCLUSIONS

NO	REFERENCE	BASES FOR AMENDMENT
1	<p>REQUEST FOR PROPOSAL The document below shall be submitted during submission of offers: Page 3 xxx</p> <p><i>For Item No. 6 <u>2</u> to 7, the same may be submitted within three (3) calendar days upon receipt of the Notice of Lowest/Single Calculated Proposal to Submit Additional Documentary Requirements. Non-submission of the said documents during the opening of proposals shall not be a ground for disqualification.</i></p> <p>xxx</p>	<p>To amend the requirements.</p>
2	<p>TECHNICAL SPECIFICATIONS Page 5 xxx</p> <p>Marking/Labeling</p> <ul style="list-style-type: none"> Shall conform with the minimum Marketing <u>Marking</u> and Labeling Requirements under Article 77 of Republic Act 7394 (Consumer Act of the Philippines) whichever is/are applicable among those requirements to this item. 	<p>To amend the provision.</p> <p>Please refer and use Appendix "1" for the Technical Specification.</p>

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

By Rules, all other related provision in the Request for Proposal correspondingly affected by these amendments are likewise amended to conform to this Bid Bulletin.

Amendments/inclusion/clarifications made herein shall be considered an integral part of the Bidding Document.

SIGNATURE REDACTED

MR. VIC ANTHONY TUBON

Chairperson, Bids and Awards Committee II

Bid / Price Proposal Form

Date: _____

The Chairperson, Bids and Awards Committee
Procurement Service – DBM
PS Complex, Cristobal Street
Paco, Manila

Ma'am/Sir:

Having examined the Request for Proposal No. AMP 24-004-2, the receipt of which is hereby duly acknowledged, the undersigned offers the **SUPPLY AND DELIVERY OF WRAPPING PAPER FOR THE PROCUREMENT SERVICE** in conformity with the said Request for Quotation for the sums stated hereunder:

LOT NO.	QTY.	ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	3,228 packs	Supply and Delivery of Wrapping Paper for the Procurement Service		

Total Price in Words:

Lot No. 1: _____

TECHNICAL SPECIFICATIONS	
Item Description	Bidder's Statement of Compliance
<ul style="list-style-type: none"> • Kraft • Basis Weight (-5%): 65gsm • Size: <ul style="list-style-type: none"> ○ Width (-3mm): 914.4mm (36") ○ Length (-3mm): 1,219.2mm (48") 	<p>Brand: _____</p> <p><i>Note: The offered brand shall be IPO registered.</i></p> <p>(Bidders must state here either "Comply" or "Not Comply")</p>
<p>Evidence and Verification</p> <ul style="list-style-type: none"> • Documentary Evidence to be submitted during Post-qualification <ul style="list-style-type: none"> ➤ Kraft Certification from the manufacturer • In-House Test: <ul style="list-style-type: none"> ➤ Basis Weight (-5%):65 gsm ➤ Determine the size using a measuring tape Width (-3mm): 914.4mm (36") 	

<p style="text-align: center;">Length (-3mm): 1,219.2mm (48")</p> <ul style="list-style-type: none"> • One (1) pack with marking/labelling shall be provided by the bidder during the submission of additional post-qualification documents for verification of the product specifications. 	
<p>Packaging:</p> <ul style="list-style-type: none"> • Fifty (50) sheets per pack Twenty (20) packs per bundle or standard packaging of the manufacturer. • Additional requirement on Packaging, refer to the attached Annex "A" 	
<p>Marking/Labeling</p> <ul style="list-style-type: none"> • Shall conform with the minimum Marking and Labeling Requirements under Article 77 of Republic Act 7394 (Consumer Act of the Philippines) whichever is/are applicable among those requirements to this item. 	
<p>References</p> <ul style="list-style-type: none"> • Shall conform with the minimum Marketing and Labeling 	

Note: Please indicate statement of compliance of the Technical Requirements by clearly indicating "COMPLY"



Technical Requirements for
WRAPPING PAPER

PRODUCT SPECIFICATIONS

- Kraft
- Basis Weight (-5%): 65gsm
- Size:
 - Width (-3mm): 914.4mm (36")
 - Length (-3mm): 1,219.2mm (48")

EVIDENCE and VERIFICATION

- **Documentary Evidence to be submitted during Post-qualification:**
 - Kraft
 - Certification from the manufacturer
- **In-House Test:**
 - Basis Weight (-5%): 65gsm
 - Determine the size using a measuring tape.
 - Width (-3mm): 914.4mm (36")
 - Length (-3mm): 1,219.2mm (48")
- One (1) pack with marking/labeling shall be provided by the bidder during the submission of additional post-qualification documents for verification of the product specifications.

PACKAGING

- Fifty (50) sheets per pack
Twenty (20) packs per bundle or Standard packaging of the manufacturer.
- Additional Requirement on Packaging, refer to the attached Annex "A"

Handwritten notes:
a, n, p, d, go, MR

MARKING/LABELING

- Shall conform with the minimum Marking and Labeling Requirements under Article 77 of Republic Act 7394 (Consumer Act of the Philippines) whichever is/are applicable among those requirements to this item.

REFERENCES

- *PNS 124:1988*

2 Technical Requirements for Wrapping Paper

Handwritten notes in blue ink:
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P

ANNEX A - Additional Requirements on Packaging

1. On each pack, box, item (whichever is applicable), the following shall be legibly imprinted:
 - The name and logo of the Procurement Service
 - A statement which states that the item is “For Government Use Only”
 - Procured by Procurement Service-DBM

The label must be printed on a non-removable or permanent sticker that is durable and when removed, will leave a residue.

2. If applicable:

On each corrugated carton, or outer box, or outer packaging, the following shall be legibly imprinted:

 - The name and logo of the Procurement Service
 - A statement which states that the item is “For Government Use Only”
 - Procured by Procurement Service-DBM

The label must be printed on a non-removable or permanent sticker that is durable and when removed, will leave a residue. The sticker must be placed on the dominant side of the box, and must be large enough to be seen and recognized from a short distance.

Note: Complete details of the sticker will be given to the responsive bidder upon receipt of Notice of Single/Lowest Calculated and Responsive Bid (S/LCRB).

Note: Recommended sticker design and dimensions.

3 x 5 cm



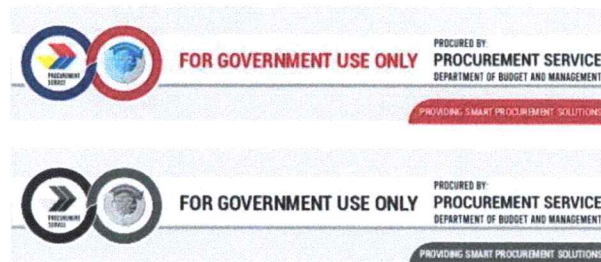
7 x 2 cm



1.4 x 2 inches



10.5 x 2 cm



2 x 6 inches



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

PROVIDING SMART PROCUREMENT SOLUTIONS



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

PROVIDING SMART PROCUREMENT SOLUTIONS

SCHEDULE OF REQUIREMENTS/DELIVERY INSTRUCTIONS

Delivery Period:

Tranche	Quantity	Delivery Schedule
First Tranche	800 packs	Within fifteen (15) calendar days upon receipt of Purchase Order
Second Tranche	800 packs	Within fifteen (15) calendar days thereafter
Third Tranche	800 packs	Within fifteen (15) calendar days thereafter
Fourth Tranche	828 packs	Within fifteen (15) calendar days thereafter

Payment shall be made within thirty (30) calendar days from acceptance of each tranche.

Project Sites:

PS Warehouse, PS Complex, Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City Pampanga; Antipolo, Rizal; and Imus, Cavite

Contact Person:

Ms. Catherine Ann DG. Mirabel
Chief- Warehousing and Logistics Division
Email Address: cdmirabel@ps-philgeps.gov.ph

We undertake, if our Proposal is accepted, to perform the services/deliver the goods as in accordance with the Schedule of Requirements and Technical Specifications.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Date

Company Name

Authorized Representative Name/Signature

Address

Official Contact No.